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*"Great work keeping the motor running with G2G. We would be extremely frustrated without your help."*— Huy,  
Lead Animator, March Entertainment

- Professional Profile**
- Accurate and Detail-Oriented: proven ability to initiate and accomplish tasks independently and consistently contribute 110%. Solid skills in multitasking and time management.
  - Design innovative workflow planning/prioritisation strategies, resulting in improvements in productivity, efficiency, and inventory issues; which results in cost savings.
  - Ability to work comfortably under pressure and maintain a high energy level in an industry that emphasizes speed, flexibility, organizational skills, decisiveness, and effective interpersonal communication.
  - Learns new skills rapidly.
  - Provider of indispensable service

## SKILLS

- Creative Skills**
- Possess a wide variety of creative skills from both digital and traditional illustration in a host of artistic mediums, such as photography; particularly landscape, and skills in painting using both acrylic and watercolour.
  - Strong skills in writing range from writing my own novels, writing copy for WebPages and promotional events.
  - Effectively works closely with clients in order to help actualise their vision by balancing creative thinking with logical ideas; enjoy opportunities to develop new innovative solutions

**Computer Literacy**

**Operating Systems:** Windows, Mac OS and Linux.  
**Software:** 3Ds Max, Maya, Adobe CS3 (Photoshop, Flash, DreamWeaver, Encore, After Effects, Illustrator, InDesign), Jasc Paint Shop Pro, Microsoft Office Suite 2007 (Word, Excel, Access), Cute FTP, FileZilla, Sorenzon Squeeze, FreeHand, PageMaker, QuarkXpress.  
**Other:** HTML, CSS, PHP and Javascript, various point-of-sales (POS) software, TACTIC

**Organizational Skills**

Provide support to both the Upper Management and the Senior Directors.  
Designed and implemented an innovative workflow planning/prioritisation strategies, resulting in improved productivity, efficiency, and inventory.

**Animation / Layout Post Production**

Strong working knowledge of Flash Animation, asset management, and posing.  
Rendered out final animation files for the Editor for several Productions, organized text-less scenes for international master, and organized final animation files for Compositing Editor.

**Languages**

English and French.

## EXPERIENCE

### ANIMATION & ENTERTAINMENT

**2009** **EAST COAST INTERACTIVE** **Aberdeen-Scotland-UK**  
**3D Generalist**  
Project: [ITS](#)  
Task: Modelled, textured, and animated a small presentation for ITS' upcoming tradeshow.

**2005 - 2009** **MARCH ENTERTAINMENT** **Sudbury-On-CA**  
**Digital Asset Manager**  
Project: [March Entertainment, Dex Hamilton](#)  
Task: Organized and maintained digital asset files for old and current Production, implemented naming conventions determined by staff/Production needs, filled regular progress reports, managed various sub related areas for better productivity, saw to the training of new staff, and participated in interviews, meetings and info sessions.

**Digital Distribution**  
Project: [March Entertainment](#)  
Task: Managed transfer/delivery of Digital Assets as well as the scheduled maintenance of metadata and associated digital content to varied Partners, tracking previous submissions dates, Network scheduling, and verifying video content for errors.

**DVD Author** Project: March Entertainment  
 Task: Created DVD Masters in both PAL and NTSC formats, including the creation of DVD menus and concept interpretation using Adobe Encore, maintaining and organizing DVD Library, ensuring that additional stock was ready for distribution, and verified discs for errors.  
 Sent out media kits to new clients

**Asset Management Coordinator** Project: G2G  
 Task: Oversaw the file upkeep and general record keeping on the Asset Management program called TACTIC.  
 Create and applied naming conventions for individual production use, and accessioning production and digital assets.  
 Trained my team and trained my replacement staff when I was promoted.

**Layout** Project: G2G, Yam Roll, Mach Force  
 Task: Created Flash file packages for the Layout Team, including finding all the appropriate art and resizing to scale for the scene, as well as tracking missing Art, and storing relevant information in a Database.  
 Trained of new staff.  
 Achieved 170 scenes with initial layout a day.  
 Achieved 80 scenes compiled manually a day.

**Post Production Assistant** Project: Chilly Beach, Four Blades, G2G (Promo), I Laugh (Becoming Georgie, Chilly Beach, Dr Pin, Trans Force, Wrestlerville), Mach Force, Adventures in Booga Booga Land, Yam Roll  
 Task: Responsible for rendering out final animation files for the Editor, organized text-less scenes for international master, and organized final animation files for Compositing Editor, tracked missing scenes, reprocessed missing and new scenes for production stages.

**Flash Animator** Project: Paws And Tales  
 Task: Animated 30 second weekly for an Australian television production, and managed my own retakes.

**Backgrounds** Project: Four Blades, Mach Force  
 Task: Cleaned up line work for the backgrounds, layered, cropped, and modified the images for the colourists.  
 Provided colour artists with the initial Colour blocked Backgrounds, and replaced backgrounds in required scenes; tracking pending Backgrounds.

**Marketing and Other** Project: Fly Like Me, Four Blades, Yam Roll  
 Task: Created promotional material such as Screen shots, Wallpapers, Character pages, Sales sheets, Story Bible, and Promotional posters.  
 Wrote up Clip Descriptions for Podcast.  
 Set up and printed DVD labels and DVD case covers, created promotional buttons, banners, and other ad materials for Digital Network Partners.

**Designer** Project: Teen Bii (Not Released), Spirit an Image (Not Released)  
 Task: Built and Designed Props and Characters for Promo in Flash.

**WEB DESIGN**

<b>2007 - Present</b>	<b>PERSONAL PORTFOLIO</b>	<b>Sudbury-On-CA</b>
<b>2009</b>	<b>EVENT – SUDBURY’S LARGEST YARD SALE</b>	<b>Sudbury-On-CA</b>
<b>1999 - 2008</b>	<b>FF COLISON</b>	<b>Sudbury-On-CA</b>
<b>2007</b>	<b>FAR 2 SERIOUS</b>	<b>Sudbury-On-CA</b>
<b>2007</b>	<b>M.A.P. ENTERPRISES LTD.</b>	<b>Sudbury-On-CA</b>
<b>2004 - 2008</b>	<b>GSDA</b>	<b>Sudbury-On-CA</b>
<b>2006 - 2007</b>	<b>THE ARTISTIC WORKS OF AUDREY HUTCHISON</b>	<b>Sudbury-On-CA</b>
<b>2004 - 2007</b>	<b>EQQUEST FARM</b>	<b>Sudbury-On-CA</b>
<b>2004 - 2006</b>	<b>BREEDER’S SOFTWARE</b>	<b>Sudbury-On-CA</b>
<b>1999 - 2000</b>	<b>THE STUNNED HORSE TAVERN</b>	<b>Sudbury-On-CA</b>
<b>1998 - 2000</b>	<b>ECOLE SECONDAIRE CATHOLIQUE HORIZON</b>	<b>Sudbury-On-CA</b>

- Assigned creative control of the design and layout of numerous single-page and multi-page publications.
- Balanced imagination with solid technical skills to create web pages using digital software to optimise all visual images to enhance the effectiveness of the company’s website.
- Managed each project from start to finish, on time and within budget

**DIGITAL / GRAPHIC ARTIST**

<b>2009</b>	<b>COME PLAY IN THE SNOW</b>	<b>Sudbury-On-CA</b>
<b>2009</b>	<b>PRIVATE CLIENT</b>	<b>Sudbury-On-CA</b>
<b>2008</b>	<b>M.A.P. ENTERPRISES Ltd.</b>	<b>Sudbury-On-CA</b>
<b>2008</b>	<b>NAVIGATOR MARKETING</b>	<b>Sudbury-On-CA</b>
<b>2007</b>	<b>PRIVATE CLIENT</b>	<b>Sudbury-On-CA</b>
<b>2007</b>	<b>PRIVATE CLIENT</b>	<b>Sudbury-On-CA</b>
<b>2003 – 2004</b>	<b>IAMS</b>	<b>Sudbury-On-CA</b>
<b>2004</b>	<b>MARCH OF DIMES</b>	<b>Sudbury-On-CA</b>
<b>2004</b>	<b>TELETECH</b>	<b>Sudbury-On-CA</b>
<b>2003</b>	<b>CAMBRIAN COLLEGE</b>	<b>Sudbury-On-CA</b>
<b>2001</b>	<b>À VOTRE SANTÉ</b>	<b>Sudbury-On-CA</b>

Created eye-catching logos, product brochures, flyers, trade magazine ads, and other promotional media.

Created artistic pieces for various private clients.

**EDUCATION****POST SECONDARY – GRAPHIC DESIGN**

<b>2001 – 2004</b>	<b>Cambrian College</b>	<b>Sudbury-On-CA</b>
	Diploma in Graphic Design.	
	Three year program studying creative and strategic visual communication. Areas of emphasis: Graphic Design, Packaging, Corporate Identity, Typography, Web Design with subtopic grades consistently at an A/B Standard. In UK equivalent this is above a Level 3 BTEC but wasn't quite classified as A BA Postgraduate.	